Report of the Trustees and

Unaudited Financial Statements for the Year Ended 31 March 2023

<u>for</u>

Skye & Lochalsh Council for Voluntary Organisations

Donald Rankin Business Services
Tigh an Oisean
Bridge Road
PORTREE
Isle of Skye
Highland
IV51 9ER

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Report of the Trustees
for the Year Ended 31 March 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Skye & Lochalsh Council for Voluntary Organisations objects are the advancement of citizenship and community development within Highland including: (a) The promotion of civic responsibility, volunteering, the voluntary sector or the effectiveness of efficiency of charities (b) Rural and urban development and regeneration (c) Such other similar charitable purposes and the company from time to time determines.

Report of the Trustees for the Year Ended 31 March 2023

ACHIEVEMENT AND PERFORMANCE

Skye and Lochalsh CVO are commissioned by the Highland Third Sector Interface (HTSI) to support third sector organisations and community planning in Skye, Lochalsh and Wester Ross. To monitor this, the HTSI have identified 22 core performance indicators and 4 delivery outcomes which are supported by a local work plan.

Of the 22 core performance indicators SLCVO completed 21, the one we did not complete was due to lack of interest from local groups.

Delivery Outcome 1: The understanding of the impact and diversity of activity delivered by the Third Sector in Highland will be improved

To improve our understanding and intelligence of the local third sector we continued to manage and update our third sector database for Skye, Lochalsh and Wester Ross. We used this information to:

- Produce the second print of our Skye and Lochalsh Community Health and Wellbeing Directory,
- Showcase local third sector activity in our bulletins
- Develop a dedicated 'Local Third Sector' section on our website www.slcvo.org.uk.

To facilitate third sector influence and inform policy & service development within Highland. We promoted 25 consultations and took part in/facilitated third sector participation in 14 working groups/forums.

We worked with over 50 organisations, including national third sector groups, the private sector and the public sector to enhance their understanding of, and supporting them to connect to, the third sector in Skye, Lochalsh and Wester Ross,

Delivery Outcome 2: Influence and impact on policy and decisions in Highland will be expanded and developed from common sector-wide based understanding

To encourage the third sector to take part in community planning we shared information (bulletins, direct emails, social media) about policy and decision-making processes as well as local, national and regional consultations.

We participated in community planning meetings and forums and undertook activity that supported multi-sector collaboration including:

- Skye, Lochalsh and Wester Ross Community Planning Forum
- Skye and Raasay Project Board
- Highlife Highland CLD activity
- Re-establishing the Skye, Lochalsh and Wester Ross Drug and Alcohol forum

We supported third sector groups to connect to community planning processes through:

- Participating in the Ullapool Community Trust Employment and training working group
- Being a member of the Lochalsh Collaboration Forum
- Delivering an awareness raising session of community planning processes and pathways at the Lochalsh Collaboration Development Day
- Facilitating third sector contribution to the planning of Highland Council Highland Cares fund

Delivery Outcome 3: Opportunities for collaboration, networking and co-production will be improved and expanded We have supported and expanded opportunities for collaboration, networking and co-production through sharing information about, facilitating third sector input to and participation in the following forums/meetings and activity:

- Lochalsh Collaboration group
- Ullapool Community Trust Employment and Training Group
- NHS Festival of Learning planning group
- NHS MHLD 5-year strategy engagement sessions
- NHSH North Skye service improvement and Redesign group
- SL & WR Redesign Steering group
- NHS Highland Adult mental Health & Learning Disability engagement planning sessions
- Arranging meeting between third sector groups sand the NHS Highland Engagement Team manager

We supported health and social care collaboration and co-design though:

- Leading the planning and design of a hospital to home befriending pilot project which included NHS Highland staff Highland Council social Work, third sector groups, volunteers, Highland Hospice
- Re-establishing and managing the Skye, Lochalsh an Wester Ross Drug and alcohol Forum.

Report of the Trustees for the Year Ended 21 March

for the Year Ended 31 March 2023

 Delivering a Befriending Community Connections project where we connected local groups and services to a sheltered housing complex in Portree via a learning and social activity programme to re-connect residents post covid

Delivery Outcome 4: Third Sector organisations in Highland will be better informed of opportunities for development, engagement and influence

We delivered 224 incidents of support to 146 community groups and charities. Support included,

- Reviewing and updating of governing documents, police and procedures
- Developing and setting-up new groups
- Charity applications,
- Planning for funding applications and fundraising,
- Strategic and operational planning,
- Implementing volunteering best practice
- Understanding policy/legislation, including employment and contracts
- Winding down of groups
- Crisis support
- · Planning and supporting community engagement

We promoted and shared information about good practice, learning, volunteer opportunities, training, funding through 137 articles in 8 bulletins and social media

We consulted with the local third sector to identify training and development needs as well as SLCVO service improvements via our annual review in February 2023. We invited 82 people to take part in the Third Sector Survey of these 32 (39%) people responded. 81% graded the service provided by SLCVO as Excellent, 16% Good and 2% Average. The results and feedback have been used to develop the 2023/2024 work plan

FINANCIAL REVIEW

Financial position

The Highland Third Sector Interface grant to deliver Third Sector Interface Support Services in Skye, Lochalsh and Wester Ross remained static at £76,003. Donations from member organisations reduced to £1,031, reflecting the change to a no fee membership organisation in 2020. £45,842 was received from the Highland Council and NHS Highland for our Befrienders Pilot project of a new Hospital to Home service which runs until March 2025. Room hires and rental of three offices generated an income of £15,210 which supports the running of the building and services.

Staff costs increased slightly to last year with the Befrienders Co-ordinator role expanding to 24 hours a week. Advertising increased due to volunteer recruitment campaign for the new Befrienders service, as too room hire travel & subsistence and licences & subscriptions. The Shulishader project expenditure of £3,944 was for activities and events a part of our Social & Community Re-engagement Project funded by the Communities Mental Health and Wellbeing Fund in the previous financial year.

Free Reserves Policy

The Directors have examined the requirement for free reserves which are those unrestricted funds not invested in fixed assets, designated for specific purposes or otherwise committed. They have taken into consideration the uncertainty of funding beyond March 2023, (being on an annual rolling contract to deliver Third Sector Interface Support Services in Skye, Locals and Wester Ross), the reliance of its members on its services and the need to retain sufficient funds to remain operational whilst alternative funding is sourced in the event of core funding being withdrawn or substantially reduced.

At the balance sheet date, the companies unrestricted funds are £89,919, its Tangible Fixed Assets are £47,131, Restricted funds £23,384 and Designated funds £68,500.

Report of the Trustees for the Year Ended 31 March 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document and is a company limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

177372 (Scotland)

Registered Charity number

SC013885

Registered office

Tigh Lisigarry

Bridge Road

Portree

Isle of Skye

IV51 9ER

Trustees

P A Urquhart

C Pearson

G Higgins

Ms J Batters

Dr D Van Ruitenbeek

Mrs J Mace

Councillor C Munro

S M Barker

D O'Donnell

Company Secretary

Mrs J D Ford

Independent Examiner

Isadora Holden ACCA

Donald Rankin Business Services

Tigh an Oisean

Bridge Road

PORTREE

Isle of Skye

Highland

IV51 9ER

Approved by order of the board of trustees on $\frac{\lambda - 1! - 23}{2!}$ and signed on its behalf by:

P A Urquhart - Trustee

Independent Examiner's Report to the Trustees of Skye & Lochalsh Council for Voluntary Or

I report on the accounts for the year ended 31 March 2023 set out on pages six to fourteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
- to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Isadora Holden ACCA

The Association of Chartered Certified Accountants

Donald Rankin Business Services Tigh an Oisean Bridge Road PORTREE Isle of Skye Highland IV51 9ER

Date: 2-11-23

Statement of Financial Activities for the Year Ended 31 March 2023

INCOME AND ENDOWMENTS FROM Donations and legacies	Notes	Unrestricted funds £	Restricted funds £	Endowment fund £	31.3.23 Total funds £	31.3.22 Total funds £
Charitable activities To promote the general good of the community in Skye and Lochalsh by assisting the work of the Statutory Bodies and						
Voluntary organisations.		14,728	45,842	-	60,570	21,213
Other trading activities Investment income	3 4	482 750			482 750	568 78
Total		92,994	45,842		138,836	101,673
EXPENDITURE ON Charitable activities To promote the general good of the community in Skye and Lochalsh by assisting the work of the Statutory Bodies and Voluntary organisations.		78,331	34,820	-	113,151	96,790
NET INCOME		14,663	11,022		25,685	4,883
RECONCILIATION OF						
FUNDS Total funds brought forward		143,756	12,362	47,131	203,249	198,366
TOTAL FUNDS CARRIED FORWARD		158,419	23,384	47,131	228,934	203,249

Skye & Lochalsh Council for Voluntary Organisations

Balance Sheet 31 March 2023

FIXED ASSETS	Notes	Unrestricted funds	Restricted funds	Endowment fund £	31.3.23 Total funds £	31.3.22 Total funds £
Tangible assets	9	(63)	-	47,131	47,068	49,420
CURRENT ASSETS Debtors Cash at bank	10	161,683	23,384	- 	185,067	17,751 139,402
		161,683	23,384	-	185,067	157,153
CREDITORS Amounts falling due within one		(2.201)			(2.201)	(2.224)
year	11	(3,201)	=	-	(3,201)	(3,324)
NET CURRENT ASSETS		158,482	23,384		181,866	153,829
TOTAL ASSETS LESS CURRENT LIABILITIES		158,419	23,384	47,131	228,934	203,249
NET ASSETS		158,419	23,384	47,131	228,934	203,249
FUNDS Unrestricted funds Restricted funds Endowment funds	12				158,419 23,384 47,131	143,756 12,362 47,131
TOTAL FUNDS					228,934	203,249

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Balance Sheet - continued

31 March 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies' regime.

P A Urquhart - Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property

- 2% on cost

Fixtures, fittings & equip

- 15% on reducing balance

Computer equipment

- 25% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

31.3.23	31.3.22
£	£
1,031	3,811
76,003	76,003
77,034	79,814
31.3.23	31.3.22
£	£
76,003	76,003
	£ 1,031 76,003 77,034

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3.	OTHER TRADING	GACTIVITIES
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	31.3.23 £	31.3.22 £
Room hire & services	<u>482</u>	568

4. INVESTMENT INCOME

	31.3.23	31.3.22
Deposit account interest		<u>78</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.23	31.3.22
	£	£
Depreciation - owned assets	2,352	2,527

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

7. STAFF COSTS

The average monthly number of employees during the year was as follows:

Management & administration Charitable activities	31.3.23 1 2	31.3.22 1 2
	3	3

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Endowment fund £	Total funds £
INCOME AND ENDOWMENTS FROM	L	L	L	L
Donations and legacies	77,064	2,750	-	79,814
Charitable activities To promote the general good of the community in Skye and Lochalsh by assisting the work of the Statutory Bodies and				
Voluntary organisations.	8,700	12,513	-	21,213
Other trading activities Investment income	568 78	-	-	568 78

8.	COMPARATIVES FOR THE STATEMENT	OF FINANCIA	L ACTIVITIE	S - continued	
		Unrestricted funds£	Restricted funds£	Endowment fund £	Total funds
	Total	86,410	15,263		101,673
	EXPENDITURE ON Charitable activities To promote the general good of the community in Skye and Lochalsh by assisting the work of the Statutory Bodies and Voluntary organisations.	90.902	14.025	1 072	06.700
	voluntary organisations.	80,893	14,025	1,872	96,790
	NET INCOME/(EXPENDITURE)	5,517	1,238	(1,872)	4,883
	RECONCILIATION OF FUNDS Total funds brought forward	138,239	11,124	49,003	198,366
	TOTAL FUNDS CARRIED FORWARD	143,756	12,362	47,131	203,249
9.	TANGIBLE FIXED ASSETS	Freehold property	Fixtures, fittings & equip	Computer equipment	Totals
	COST	£	£	£	£
	At 1 April 2022 and 31 March 2023	90,223	28,609	8,063	126,895
	DEPRECIATION At 1 April 2022 Charge for year	43,150 1,804	28,227 57	6,098 491	77,475 2,352
	At 31 March 2023	44,954	28,284	6,589	79,827
	NET BOOK VALUE At 31 March 2023	45,269	<u>325</u>	1,474	47,068
	At 31 March 2022	47,073	382	1,965	49,420

10.	DEBTORS: AMOUNTS FALLING DUE WITHIN O	ONE YEAR	31.3.23	31.3.22
	Trade debtors		£	£ 17,751
11.	CREDITORS: AMOUNTS FALLING DUE WITHI	N ONE YEAR	31.3.23	31.3.22
	Trade creditors Social security and other taxes Other creditors Accrued expenses		£ 411 2,790 3,201	£ 27 148 359 2,790
12.	MOVEMENT IN FUNDS		Net	
		At 1.4.22 £	movement in funds £	At 31.3.23 £
	Unrestricted funds General Designated: Contingency	58,756 85,000	14,663	73,419 85,000
	Restricted funds	143,756	14,663	158,419
	Befrienders Skye & Lochalsh Mental Health & Well-being forum	12,102 260	11,022	23,124 260
	Endowment funds	12,362	11,022	23,384
	Tigh Lisigarry	47,131 ———		47,131
	TOTAL FUNDS	203,249	25,685	228,934
	Net movement in funds, included in the above are as follows:	lows:		
		Incoming resources £	Resources expended £	Movement in funds £
	Unrestricted funds General	92,994	(78,331)	14,663
	Restricted funds Befrienders Skye & Lochalsh	45,842	(34,820)	11,022
	TOTAL FUNDS	138,836	(113,151)	25,685

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

Unrestricted funds General	At 1.4.21 £	Net movement in funds £ 5,517	Transfers between funds £ (16,500)	At 31.3.22 £ 58,756
Designated: Contingency	68,500	-	16,500	85,000
Restricted funds Befrienders Skye & Lochalsh Mental Health & Well-being forum	138,239 10,864 	5,517 1,238	- - -	143,756 12,102 260
Endowment funds Tigh Lisigarry	11,124 49,003	1,238 (1,872)	-	12,362 47,131
TOTAL FUNDS	198,366	4,883		203,249
Comparative net movement in funds, included in the above are as follows:				
		Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General		86,410	(80,893)	5,517
Restricted funds Befrienders Skye & Lochalsh		15,263	(14,025)	1,238
Endowment funds Tigh Lisigarry		-	(1,872)	(1,872)
TOTAL FUNDS		101,673	(96,790)	4,883

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.21	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General	69,739	20,180	(16,500)	73,419
Designated: Contingency	68,500	-	16,500	85,000
Restricted funds	138,239	20,180	-	158,419
Befrienders Skye & Lochalsh	10,864	12,260	_	23,124
Mental Health & Well-being forum	260	-	_	260
and a second second second				
Endowment funds	11,124	12,260	-	23,384
Tigh Lisigarry	49,003	(1,872)	-	47,131
			de la companya de la	
TOTAL FUNDS	198,366	30,568	-	228,934

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended £	Movement in funds £
Unrestricted funds General	179,404	(159,224)	20,180
Restricted funds Befrienders Skye & Lochalsh	61,105	(48,845)	12,260
Endowment funds Tigh Lisigarry	-	(1,872)	(1,872)
TOTAL FUNDS	240,509	(209,941)	30,568

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

Detailed Statement of Financial Activities		
for the Year Ended 31 March 2023	31.3.23	31.3.22
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Memberships and donations Grants	1,031	3,811
Grants	76,003	76,003
	77,034	79,814
Other trading activities		
Room hire & services	482	568
Investment income		
Deposit account interest	750	78
		, 0
Charitable activities		
Rents received Internal room hire	11,400	8,700
Grants	3,328 45,842	10 512
Clanto	43,842	12,513
	60,570	21,213
Total incoming resources	138,836	101,673
EXPENDITURE		
Charitable activities		
Wages	79,696	72,389
Social security Pensions	2,653	2,284
Rates and water	3,587	3,349
Insurance	238 917	211 800
Light and heat	2,808	2,808
Telephone	1,759	1,850
Post, stat & comp supplies	1,283	1,010
Advertising	1,468	124
Sundries	392	349
Travel & subsistence	1,605	110
Repairs & renewals	441	2,431
Training and conference costs Room/hall hire	225	210
Events	3,328 403	-
Licences & subscriptions	2,774	1,163
Garden project	2,774	1,052
Refugee project	-	584
Shulishader project	3,944	_
Freehold property	1,804	1,804
Fixtures and equip	57	68
Computer equipment	491	655
Bank interest & charges	237	196
	110,110	93,447

Detailed Statement of Financial Activities for the Year Ended 31 March 2023

Support costs	31.3.23 £	31.3.22 £
Governance costs Accountancy fees Companies House filing fee	3,028 13	3,330 13
	3,041	3,343
Total resources expended	113,151	96,790
Net income	25,685	4,883