REGISTERED COMPANY NUMBER: 177372 (Scotland)
REGISTERED CHARITY NUMBER: SC013885

Report of the Trustees and Unaudited Financial Statements For The Year Ended 31 March 2009 for Skye & Lochalsh Council for Voluntary Organisations

Donald Rankin Business Services
The Green
Portree
Isle of Skye
Highland

Skye & Lochalsh Council for Voluntary Organisations

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for the Year Ended 31 March 2009

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Report of the Trustees
for the Year Ended 31 March 2009

The trustees who are also directors of the charity for the purposes of the Companies Act 1985, present their report with the financial statements of the charity for the year ended 31 March 2009. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
177372 (Scotland)

Registered Charity number
SC013885

Registered office
Tigh Lisigarry
Bridge Road
Portree
Isle of Skye
IV51 9BT

Trustees

Mrs A Morrison	
R I MacLennan	- resigned 28.4.08
P A Urquhart	
J A Fraser	
C MacKinnon	
Mrs D Turner	
Mrs J Murchison	- appointed 12.5.08
C Pearson	
Mrs J M Westgarth	

Company Secretary
Miss C F MacDonald

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recrutement and appointment of Trustees
At the discretion of the directors, anyone may become a member of Skye and Lochalsh Council for Voluntary Organisations ("CVO"). The directors of the company are its trustees for the purposes of charity law and are collectively referred to as directors throughout this report. Directors are appointed by ordinary resolution and should consist of a minimum of two; there is no maximum number. One third of the directors must retire annually. Directors and members each have one vote at general meetings.

Governing document
The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 1985.

Charitable Purposes
Skye and Lochalsh Council for Voluntary Organisations exists to represent and support the voluntary sector, to assist organisations in coming together for common purposes, and to enable local people to gain access to the decision making processes which affect their community.

Risk management
The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Significant activities

The year under review saw Skye & Lochalsh CVO continue to respond to a high level of grass-root demand from local voluntary sector groups for support, information, advice and practical services. In total over 2,500 local people (excluding those using the website) were assisted in making a valuable contribution to the social and economic welfare of the Skye & Lochalsh area.

Membership of Skye & Lochalsh CVO increased by 2% over the financial year with 27 new members joining (including 7 new projects in the early stages of their development and 2 Associate Members). Analysis of the local community sector (monitored through enquiry analysis and service feedback) indicates a growth in projects being run as social enterprises as well as an increase in environmental and renewable energy projects being tackled by community hall committees and community regeneration groups.

The energies of both the Board and staff of Skye & Lochalsh CVO have been focused on developing a number of targeted projects alongside development of the core CVS services. This year, restricted grant funding has enabled Skye& Lochalsh CVO to:-

Begin the initial planning & preparation towards staging a Funding & Information Fayre for groups in Skye & Wester Ross.
Community Development Worker in post June 2008 (3 year post-funded by Lloyds TSB Foundation for Scotland & Highland Council)
Continue their secretariat services for Skye Old Peoples Welfare (assisted by HC Rural Transport grant).
Continue development of the Community Toolkit online resource
Host an event in partnership with the Highland Compact Development group & Voluntary Action Highland.

Skye & Lochalsh CVO's strategic work continues to involve partnership working at a local, Highland and National level. This includes active contribution to Community Planning through the local Ward Forum, Health and Social Care Sector Forum, Drug & Alcohol Forum and Leader local area partnership. At Highland level through Voluntary Action Highland SLCVO are part of the Third Sector Forum, Compact development group, Hisez, Volunteering Highland, H&I Equality Forum. At National level Skye & Lochalsh CVO contributed towards the establishment of a new body to represent CVS in Scotland and participated in the ongoing development of the SVA programme.

At the end of the third year of the syndication feed (March 09), 6 CVS were signed up to receive the Community Toolkit feed on their websites, with a further 2 expected to sign later in 2009. With reference to the SVA programme and with continued interest from the CVS network Skye & Lochalsh CVO have revisited the original Toolkit business plan.

The £8.4 million BIG Lottery Supporting Voluntary Action portfolio grants programme Dynamic and Inclusive Communities managed by the Scottish Council for Voluntary Organisations (SCVO) has so far gone mostly on the creation of new posts at SCVO and on consultants fees, with very little money directly benefiting individual CVSs or their local community sector. In Autumn 2008 Skye & Lochalsh CVO's Expression of Interest to the Change Champion strand was rejected.

Scottish Government three year core funding for CVS was confirmed in March 2008 with a significant (and long-awaited) uplift. However this new core funding came with a caveat. The CVS network have been challenged to work together with Volunteer Centres and other voluntary sector development agencies (where applicable) to form what the Scottish Government is referring to as 32 'interfaces'. This new voluntary sector structure is required to be in place before 2011 when Scottish Government voluntary sector core funding will be radically changed. So far this challenge has resulted in inevitable divisions within the network including Highland which has the most CVS's.

In March 09 Skye & Lochalsh CVO staff and directors achieved level 1 of the PQASSO Quality Standard as part of the requirement of their core funding.

In 2009 Skye & Lochalsh CVO will have been serving the local community for 60 years and discussions are underway to mark this auspicious occasion.

FINANCIAL REVIEW

Reserves Policy

The directors have examined the requirement for free reserves which are those unrestricted funds not invested in fixed assets, designated for specific purposes or otherwise committed. They have taken into consideration the uncertainty of funding beyond 2011, the reliance of its members on its services and the need to retain sufficient funds to remain operational whilst alternative funding is sourced inthe event of core funding being withdrawn or substantially reduced.

At the balance sheet date the company retained unrestricted funds of £107,479 (2008 - £90,314) which the directors consider to be adequate to maintain operational capacity for the foreseeable future, given the circumstances in which the company operates.

ON BEHALF OF THE BOARD:

.....
Trustee

Date:.....September 2009

Skye & Lochalsh Council for Voluntary Organisations

Statement of Financial Activities
for the Year Ended 31 March 2009

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	31.3.09 Total funds £	31.3.08 Total funds £
INCOMING RESOURCES						
Incoming resources from generated funds						
Voluntary income		56,374	-	-	56,374	37,792
Activities for generating funds	2	10,005	-	-	10,005	6,180
Investment income	3	4,990	-	-	4,990	4,291
Incoming resources from charitable activities						
Toolkit		-	5,700	-	5,700	4,500
Grants		-	31,995	-	31,995	28,933
Training fees		-	-	-	-	620
Voluntary Action Highland - other income		-	2,000	-	2,000	1,118
Rents Received		2,790	-	-	2,790	2,706
Online filing credit		-	-	-	-	150
Mailout income		29	-	-	29	810
Total incoming resources		74,188	39,695	-	113,883	87,100

The notes form part of these financial statements

Skye & Lochalsh Council for Voluntary Organisations

Statement of Financial Activities
for the Year Ended 31 March 2009

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	31.3.09 Total funds £	31.3.08 Total funds £
RESOURCES EXPENDED						
Costs of generating funds						
Costs of generating voluntary income		6	-	-	6	15
Charitable activities						
Wages		38,389	21,819	-	60,208	42,218
Social security		3,634	1,717	-	5,351	3,738
Pensions		2,790	1,632	-	4,422	3,065
Rates and Water		679	-	-	679	736
Insurance		219	300	-	519	482
Light and heat		834	450	-	1,284	1,072
Telephone		1,171	650	-	1,821	1,883
Postage and stationery		1,057	745	-	1,802	1,373
Advertising		486	650	-	1,136	853
Sundries		128	-	-	128	25
Travel expenses		235	499	-	734	1,471
Repairs & renewals		691	72	-	763	405
Cleaning		53	-	-	53	117
Licences & subscriptions		624	-	-	624	329
Rental of office equipment		3,904	-	-	3,904	3,393
Website costs		588	979	-	1,567	1,802
Training and conference costs		312	645	-	957	255
Project management fees		-	-	-	-	3,471
Depn of freehold property		-	-	1,804	1,804	1,804
Depn of fixtures & fittings		89	2,677	-	2,766	4,025
Loss on disposal		-	-	-	-	2,769
Credit card charges		32	-	-	32	30
Bank charges		19	-	-	19	-
Room hire		-	17	-	17	-
Governance costs		1,082	400	-	1,482	2,800
Total resources expended		57,022	33,252	1,804	92,078	78,131
NET INCOMING/(OUTGOING) RESOURCES		17,167	6,443	(1,805)	21,805	8,969
RECONCILIATION OF FUNDS						
Total funds brought forward		90,314	10,851	74,386	175,551	166,582
TOTAL FUNDS CARRIED FORWARD		107,481	17,294	72,581	197,356	175,551

The notes form part of these financial statements

continued...

Skye & Lochalsh Council for Voluntary Organisations

Balance Sheet
At 31 March 2009

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £	31.3.09 Total funds £	31.3.08 Total funds £
FIXED ASSETS						
Tangible assets	7	507	8,033	72,581	81,121	85,691
CURRENT ASSETS						
Debtors	8	3,524	-	-	3,524	1,384
Cash at bank and in hand		105,980	13,468	-	119,448	104,310
		109,504	13,468	-	122,972	105,694
CREDITORS						
Amounts falling due within one year	9	(2,532)	(4,205)	-	(6,737)	(15,834)
NET CURRENT ASSETS		106,972	9,263	-	116,235	89,860
TOTAL ASSETS LESS CURRENT LIABILITIES		107,479	17,296	72,581	197,356	175,551
NET ASSETS		107,479	17,296	72,581	197,356	175,551
FUNDS	10					
Unrestricted funds					107,479	90,314
Restricted funds					17,296	10,851
Endowment funds					72,581	74,386
TOTAL FUNDS					197,356	175,551

The notes form part of these financial statements

continued...

Balance Sheet - continued
At 31 March 2009

The charitable company is entitled to exemption from audit under Section 249A(1) of the Companies Act 1985 for the year ended 31 March 2009.

The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2009 in accordance with Section 249B(2) of the Companies Act 1985.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Section 221 of the Companies Act 1985 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its income and expenditure for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2007).

The financial statements were approved by the Board of Trustees on ..... September 2009 and were signed on its behalf by:

.....
Trustee

1. ACCOUNTING POLICIES

Accounting convention
The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2007), the Companies Act 1985 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources
All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended
Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets
Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land and buildings	- 2% on cost
Plant and machinery etc	- 25% on reducing balance
	-15% on reducing balance

Taxation
The charity is exempt from corporation tax on its charitable activities.

Fund accounting
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits
The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. ACTIVITIES FOR GENERATING FUNDS

	31.3.09	31.3.08
	£	£
Office services	3,451	782
DTP and photocopying	3,202	2,595
Room hire	3,352	2,803
	10,005	6,180

3. INVESTMENT INCOME

	31.3.09	31.3.08
	£	£
Deposit account interest	4,990	4,291

4. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	31.3.09	31.3.08
	£	£
Depreciation - owned assets	4,570	5,829
Deficit on disposal of fixed asset	-	2,769

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2009 nor for the year ended 31 March 2008.

Trustees' Expenses

	31.3.09	31.3.08
	£	£
Trustees' expenses	272	364

6. STAFF COSTS

	31.3.09	31.3.08
	£	£
Wages and salaries	59,758	42,218
Social security costs	5,351	3,738
Other pension costs	4,422	3,065
	69,531	49,021

7. TANGIBLE FIXED ASSETS

	Land and buildings	Plant and machinery etc	Totals
	£	£	£
COST			
At 1 April 2008 and 31 March 2009	90,223	28,609	118,832
DEPRECIATION			
At 1 April 2008	17,894	15,247	33,141
Charge for year	1,804	2,766	4,570
At 31 March 2009	19,698	18,013	37,711
NET BOOK VALUE			
At 31 March 2009	70,525	10,596	81,121
At 31 March 2008	72,329	13,362	85,691

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.09	31.3.08
	£	£
Trade debtors	2,924	649
Other debtors	600	735
	3,524	1,384

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.09	31.3.08
	£	£
Trade creditors	-	583
Taxation and social security	1,631	-
Other creditors	5,106	15,251
	6,737	15,834

10. MOVEMENT IN FUNDS

	At 1.4.08	Net movement in funds	At 31.3.09
	£	£	£
Unrestricted funds			
General	90,314	17,165	107,479
Restricted funds			
NHS-newsletter	300	(300)	-
Toolkit	-	4,182	4,182
HIE(CED) Computers and videoconferencing equipment	4,748	(1,187)	3,561
Voluntary Action Highland	171	(171)	-
Highland Council/LTSB Foundation	(331)	5,411	5,080
Awards for all	5,963	(1,490)	4,473
	10,851	6,445	17,296
Endowment funds			
Taigh Lisigarry	74,386	(1,805)	72,581
TOTAL FUNDS	175,551	21,805	197,356

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General	74,188	(57,024)	17,164
Restricted funds			
NHS Newsletter	-	(300)	(300)
HIE(CED) Computers and video conferencing equipment	-	(1,187)	(1,187)
Toolkit	5,700	(1,518)	4,182
Voluntary Action Highland	2,000	(2,171)	(171)
Highland Council/LTSB Foundation	23,000	(17,589)	5,411
Highland Council Transport	8,995	(8,995)	-
Awards for all	-	(1,490)	(1,490)
	39,695	(33,250)	6,445
Endowment funds			
Taigh Lisigarry	-	(1,804)	(1,804)
TOTAL FUNDS	113,883	(92,078)	21,805

Report of the Accountants to the Trustees of
Skye & Lochalsh Council for Voluntary Organisations

As described on the balance sheet you are responsible for the preparation of the financial statements for the year ended 31 March 2009 set out on pages four to eleven and you consider that the company is exempt from audit.

In accordance with your instructions, we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

Donald Rankin Business Services
The Green
Portree
Isle of Skye
Highland

Date:.....September 2009

Detailed Statement of Financial Activities
for the Year Ended 31 March 2009

	31.3.09 £	31.3.08 £
INCOMING RESOURCES		
Voluntary income		
Memberships and donations	3,119	2,715
Grants	53,255	35,077
	56,374	37,792
Activities for generating funds		
Office services	3,451	782
DTP and photocopying	3,202	2,595
Room hire	3,352	2,803
	10,005	6,180
Investment income		
Deposit account interest	4,990	4,291
Incoming resources from charitable activities		
Toolkit syndication fees	5,700	4,500
Grants	31,995	28,933
Training fees	-	620
Voluntary Action Highland	2,000	1,118
Rents received	2,790	2,706
Online filing credit	-	150
Mailout income	29	810
	42,514	38,837
Total incoming resources	113,883	87,100
RESOURCES EXPENDED		
Costs of generating voluntary income		
Bad debts	6	15
Charitable activities		
Wages	59,758	42,218
Social security	5,351	3,738
Pensions	4,422	3,065
Rates and water	679	736
Insurance	519	482
Light and heat	1,284	1,072
Telephone	2,271	1,883
Post, stat & comp supplies	1,802	1,373
Advertising	1,136	853
Sundries	105	25
Travel	734	1,471
Carried forward	78,661	56,916

Skye & Lochalsh Council for Voluntary Organisations

Detailed Statement of Financial Activities
for the Year Ended 31 March 2009

	31.3.09 £	31.3.08 £
Charitable activities		
Brought forward	78,061	56,916
Repairs & renewals	775	405
Cleaning	41	117
Licences & subscriptions	647	329
Rental of office equipment	3,904	3,393
Website costs	1,567	1,802
Training and conference costs	957	255
Project management fees	-	3,471
Room hire	17	-
Freehold property	1,804	1,804
Fixtures and fittings	2,766	4,025
Loss on sale of tangible fixed assets	-	2,769
Bank interest & charges	19	-
Credit card charges	32	30
	90,590	75,316
Governance costs		
Trustees' expenses	272	364
Trustee meetings and AGM	120	130
Accountancy	1,075	2,291
Companies House fee	15	15
	1,482	2,800
Total resources expended	92,078	78,131
Net income	21,805	8,969

This page does not form part of the statutory financial statements